Minutes of the meeting of Loughton and Great Holm Parish Council held on Monday 20th July 2026 at 7.30 pm at Great Holm Community Centre, Kensington Drive, Great Holm

Minutes

Councillors Present: Cllr Lee (Chair), Eaton, Fortune, Dyer, Pointer, Hanneck, Tripp, Hoyle and Briggs

Members of the Public Present: 6

Staff Present: Paula Milford (Parish Clerk)

One minute silence in memory of Councillor Shanika Mahendran.

FC128/26 Apologies: Apologies received from Cllr Heinemann

FC129/26 Declarations of interest: No interests declared,

FC130/26 Public participation: Three residents attended to speak about the Shurgard build along Watling Street. There are 3 current planning applications with MKCC for this building. All three residents spoke about ongoing planning issues with this build. It was noted by Council that all 3 current applications will be decided by a committee.

It was noted that the Clerk has written to the Head of Planning regarding planning applications PLN/2026/1268 and PLN/2026/1348, seeking confirmation that the MKCC is aware these are applications to discharge planning conditions. This communication was sent on Monday 20th July 2026 to both Jon Palmer and Joanne Payne.
The Clerk has requested confirmation that appropriate measures are in place to ensure that neither application is discharged without being considered by the Planning Committee. Specifically, the Clerk has asked for confirmation that one of the following applies:

- The conditions are exempt from the deemed discharge provisions;
- A written extension of time has been agreed with the applicant;
- The applications will be determined by the Planning Committee at its August meeting, allowing a decision to be made before the statutory deadlines; or
- If the applicant serves a 14-day deemed discharge notice, a Planning Committee meeting will be convened within that notice period to determine the applications.

Two allotment site reps from Greenhill Close attended the meeting to discuss the allotment gate quotes that will be discussed under agenda item FC138/26. They recommended that the Parish Council approve Kayst Fencing for this project.

FC131/26 Minutes: The minutes of the previous meeting held on Monday 15th June 2026 were approved and signed as an accurate record by the Chair.

FC132/26 July Payment Schedule: The July 2026 payment schedule was noted and approved. This month's payments will be authorised by Cllr Tripp.

FC133/26 Income and Expenditure: The income and expenditure against budget costs up to 30th June 2026 was noted.

27/07/26

FC134/26 Policy Review and Approval: The following Parish Council Policy was approved:

a) Document Retention Policy

FC135/26 Community Infrastructure Fund 27/28: It was resolved to apply to the Community Infrastructure Fund for 2027-2028 for new car park surface outside Loughton Pavilion. A community survey will be conducted to support this application, and the Clerk will request 3 updated quotes for this work prior to submitting the application.

FC136/26 Planning Applications: To discuss and consider a response (if any) to the following Planning Applications.

a) **PLN/2026/0949 -** Proposed installation of 2no metal egress gates **at** National Bowl, Watling Street, Milton Keynes, MK5 8AA
Dealt with Under the planning delegation policy in June 2026: Outcome – No Comment

b) **PLN/2026/1207 -** Erection of single storey rear extension at 8 LONGLEAT COURT, GREAT HOLM, MILTON KEYNES, MK8 9HD
Outcome: No Comment

c) **PLN/2026/0938** - Erection of gates to the driveway **at** 123 REDLAND DRIVE, LOUGHTON, MILTON KEYNES, MK5 8BP
Outcome: Comment to be made to support MKCC highways dept.

d) **PLN/2026/1268** - Approval of details required by condition 7 (hard and soft landscaping) of permission ref. PLN/2025/1862 **at** EVANS HALSHAW MOTORS LTD CROWNHILL, MILTON KEYNES, MK8 0AE
Outcome: Objection to be made.

e) **PLN/2026/1348** - Approval of details required by conditions 9 (detailed plant noise levels) and 10 (external lighting) of permission ref. PLN/2025/1862 at Evans Halshaw Motors Ltd Crownhill, Watling Street H4 To H5, Milton Keynes, MK8 0AE
Outcome: Objection to be made

f) **PLN/2026/1215** - Prior notification for the installation of a 336.3kWp solar PV system with 708 panels split on two roofs. Will be on a pitched standing seam mounting roof system. **at** AFL Telecommunications Uk Ltd, Davy Avenue , Knowlhill , Milton Keynes, MK5 8ND
Outcome: No Comment

g) PLN/2026/1387 - Erection of single storey rear/side extension at 23 WHITWORTH LANE, LOUGHTON, MILTON KEYNES, MK5 8EB
Outcome: No Comment

Cllr Briggs declared an interest in the following agenda item and therefore did not vote on agenda item FC137/26

FC137/26 Accessible Doors at Loughton Pavilion: The following quote for accessible doors for Loughton Pavilion was approved: Reactive Doors - External door and ramp cost £8,970, Internal door cost £3,950

FC138/26 New Gates at Greenhill Close Allotment Site: The following quote for new entrance gates at the Greenhill Close Allotment Site was approved. Kayst Fencing - £5,890.50 + VAT

FC139/26 Landscaping: The locations for the following were approved subject to MKCC going ahead with the bulb planting this autumn and Full Council approving costs from MKCC at a later date.

a) MKCC Bulb Planting Locations – Great Holm What three words locations
* ///argued.prance.natural
* ///acids.retract.highbrow
* ///prefect.rate.orchids

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b) MKCC Bulb Planting Locations – Loughton What three words locations
   * /// worms.rise.blaring
   * ///guesswork.grant.glow

FC140/26 National Emergency Briefing: Item differed.

Exclusion of the public - in view of the confidential nature of the business about to be transacted, the public to be temporarily excluded, at the request of the Chair for agenda item FC141/26.

FC141/26 Loughton Pavilion: Private and Confidential item discussed

FC142/26 Items for the next agenda: To note that all members must notify the Clerk of any items for the agenda in accordance with the Parish Council's standing orders.

Details of Next Meeting: Monday 27th July 2026, 7.30pm at Loughton Pavilion

27/06/26