Minutes of the meeting of Loughton and Great Holm Parish Council held on Monday 15th June 2026 at 7.30 pm at Loughton Memorial Hall, Bradwell Road, Loughton.

Minutes

Councillors Present: Lee (Chair), Eaton, Dyer, Heinemann, Pointer, Fortune, Hanneck and Hoyle.

Members of the Public Present: 10

Staff Present: Paula Milford (Parish Clerk)

FC106/26 Apologies: Apologies received from Cllr Briggs.

FC107/26 Declarations of interest: Cllr Heinemann declared an interest in planning application PLN/2026/0873 and Cllr Fortune declared an interest in planning application PLN/2026/1026.

FC108/26 Photography Competition: The winner of the photography competition Malcolm Wilson was presented with his prize – a £25 voucher for The Talbot Inn in Loughton. We would like to thank The Talbot Inn for donating the prize for this competition.

FC109/26 Public participation:

Ward Councillors Kunal Puri and Amanda Marlow (Watling Ward) introduced themselves.

A resident updated the Council on his correspondence regarding the Shurgard Self Storage build along Watling Street.

Cllr Amanda Marlow spoke about the illuminated signage relating to Shurgard under planning application PLN/2026/1068 stating there are numerous anomalies relating to this application. Cllr Marlow stated that she had received agreement from Cllrs Bradburn and Montague to call in this planning application to be decided at committee rather than Delegated Decision. It has been accepted as a Call In by the head of planning.

A representative spoke from Active Travel First introducing the ethos behind the idea of active travel in Milton Keynes.

A representative spoke from the Residents of Redland Drive Park group stating this area needs some attention. These points will be discussed and detailed under agenda item number FC118/26. Cllr Marlow has asked MKCC to update signage and block off a section of the Park that allows scooters access across the grass. Cllr Marlow has also contacted the MKCC landscaping team, and she is waiting to hear back from them regarding a meeting to discuss the landscaping and herbicide use at this park. She confirmed that replacing the playpark equipment would highly likely be low down on the list of priorities for this area. Cllr Marlow has been informed that Redland Drive playpark should currently be litter picked 3 times a week.

FC110/26 Minutes: The minutes of the previous meeting held on Monday 18th May 2026 were approved and signed as an accurate record by the Chair.

FC111/26 June Payment Schedule: The June 2026 payment schedule was noted and approved. Cllr

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Fortune will approve this month's payments.

FC112/26 Income and Expenditure: The income and expenditure against budget costs up to 31st May 2026 were noted.

FC113/26 Internal Auditor Report: The wording clarification from the Internal Auditor detailed in the Final Year End audit report was noted. There were no issues identified for all areas of the internal auditor's report.

FC114/26 National Lottery Community Fund: It was noted that we have received the full grant amount for new allotment gates and fencing totaling £17,158.00 from the National Lottery Community Fund.

FC115/26 Policy Review and Approval: The following Parish Council Policies:

a) Investment Policy - Approved
b) Privacy Policy - Approved
c) Document Retention Policy – Differed to make amendments
d) Disciplinary and Grievance Policy – Approved
e) Anti Bullying and Harassment Policy – Approved
f) Complaints Procedure – Approved
g) Equality and Diversity Policy – Approved

FC116/26 Shurgard development, Watling Street (Crownhill): Clerk to update the Council on the correspondence received from the following people and organisations and Council to decide next steps.

a) **Ward Councillor's** - Great Holm ward councillors have requested a meeting with planning to see what can be done. Cllr Marlow attended this evening to confirm she has called in planning application PLN/2026/1068.
b) **Emily Darlington MP** – Her office have written to Shurgard directly asking them to co-operate with MKCC
c) **Michael Bracey – CEO of MKCC** - He has stated that planning will be liaising with Shurgard regarding the landscaping plan.
d) **Jon Palmer – Head of Planning MKCC** - Jo Payne has responded to state that article 4 cannot be considered until the alleged breaches of planning control are dealt with.
e) **Shurgard** - Have refused a meeting with us at this time.
f) **Shenley Church End Parish Council** – They will support us by also asking for an article4 direction. They will keep us updated regarding any future planning applications and they will support any enforcement concerns.

It was resolved to submit a reply to Jo Payne in Planning asking the following questions,

- What is the legal or policy basis for not considering an Article 4 until the enforcement cases are resolved given that the two seem to be independent processes?
- What protects our residents against the use of permitted development rights in the meantime?

21.05 - Cllr Hoyle joined the meeting.

FC117/26 Planning Applications: To discuss and consider a response (if any) to the following Planning Applications.

a) **PLN/2026/0529** - Erection of a first storey rear extension over existing single storey extension, additional window and associated internal works at 25 EDGECOTE, GREAT HOLM, MILTON KEYNES, MK8 9ER
Outcome: No Comment

Cllr Fortune did not participate in this following agenda item - PLN/2026/1026.

b) **PLN/2026/1026** - The removal of Oak (T1) protected by Milton Keynes Council Tree Preservation Order no. PS/540/15/237 at 11 BRADWELL ROAD, LOUGHTON, MILTON KEYNES, MK5 8AP
Outcome: Objection to be made.

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Cllr Heinemann did not participate in this following agenda item – PLN/2026/0873

c) **PLN/2026/0873** - The erection of a single storey front extension, porch extension, and two single storey rear extensions at 3 ALL SAINTS VIEW, LOUGHTON, MILTON KEYNES, MK5 8BB
Outcome: No Comment

d) **PLN/2026/0962** – The erection of front porch at RECTORY COTTAGE, SCHOOL LANE, LOUGHTON, MILTON KEYNES, MK5 8AT
Dealt with Under the planning delegation policy in May 2026: Outcome – No Comment

e) **PLN/2026/1068** - Advertisement consent for the proposed installation of 4 x externally illuminated wall mounted signs & 1 x non-illuminated wall mounted sign **at** EVANS HALSHAW MOTORS LTD CROWNHILL, MILTON KEYNES, MK8 0AE
Outcome: Objection to be made

FC118/26 Redland Drive Playpark: Residents' concerns regarding Redland Drive playpark were discussed and the following was resolved:

- Request from MKCC copy of the original planting scheme.
- Request 2 bins - one near south bridge and one near the children's play equipment that are regularly emptied.
- Allocate 5 litter pickers to local residents so they can do a regular interim litter pick in this area.
- Find out if there any MKCC plans to refurbish the park and the furniture at this site.
- Seek clarification of the frequency of MKCC litter pick given the proximity to CMK railway station, the increased use of the park by office workers and residents in the flats at CMK railway block development.
- Inquire about funding from Section 106 developer contributions to cover cost of an upgrade to the play equipment.
- To request that MKCC does not cut the shrub beds in late summer as has happened in recent years and to formally ask MKCC to reduce the spraying at this park.

FC119/26 Arts On The Road: We held 3 arts sessions at Great Holm Community Centre in May 2026. Attendance numbers were - 16/05/2026–12, 23/05/2026–15, 30/05/2026–10. It was noted that these sessions did not sell out as we could accommodate 20 people per session. We received £167.00 as income from these events due to charging a nominal fee for each session.

FC120/26 Community Infrastructure Fund 27/28: Item differed.

FC121/26 Pavilion Survey: The Loughton Pavilion Survey was approved. This will be communicated to residents using our noticeboards, social media and the community newsletter.

FC122/26 Parish Council Newsletter 2027: The following items were approved in relation to this year's Parish Council newsletter which will be delivered to all properties in the Parish In July 2026.

a) A printing cost of £650 for 3,000 copies - approved
b) Any changes required from last year's newsletter – no changes needed
c) Any specific items Council want included in this year's newsletter – Cllr Heinemann will write a short piece and supply a picture regarding Loughton Landscaping.

It was noted that we have received £800 in advertisement fees for 4 adverts in this year's newsletter.

FC123/26 Landscaping: To discuss and approve next steps on the following items:

a) Bulb Planting Locations – Item differed
b) Bulb Planting Locations – Item differed
c) Request the management of Loughton Shrub Beds with MKCC – item differed

Exclusion of the public - in view of the confidential nature of the business about to be transacted, the public to be temporarily excluded, at the request of the Chair of the Council for agenda items FC124/26 and FC125/26.

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FC124/26 Loughton Pavilion Tender Review: Private and Confidential item to be discussed.

FC125/26 Loughton Kitchen Renovation: Private and Confidential item to be discussed.

FC126/26 External Reports: To receive verbal reports from members attending external meetings if applicable.

FC127/26 Items for the next agenda: To note that all members must notify the Clerk of any items for the agenda in accordance with the Parish Council's standing orders.

Details of Next Meeting: Monday 20th July 2026, 7.30pm at Great Holm Community Centre, Kensington Drive

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