Minutes of the meeting of Loughton and Great Holm Parish Council held on Monday 16th March 2026 at 7.30 pm at Great Holm Community Centre, Kensington Drive, Great Holm

Minutes

Councillors Present: Cllrs Lee (Chair), Eaton, Tripp, Dyer, Heinemann, Fortune and Pointer.

Members of the Public Present: 18

Staff Present: Paula Milford (Parish Clerk)

FC35/26 Apologies: Apologies received from Cllr Briggs.

FC36/26 Declarations of interest: No interests declared.

FC37/26 Councillor Vacancy–Co-Option: The following resident was co-opted onto the Parish Council. She has signed the declaration of Office form, and joined the meeting from this item onwards

- Shirley Pointer

FC38/26 Public participation: 14 residents attended in relation to the Self-Storage unit currently being built on Watling Street, opposite Great Holm. A resident stated he has been looking into several planning breaches in this application, and informed us that there is currently an enforcement case that has been raised due to these breaches relating to both the planning application and the process. Residents asked us for our support with these breaches under planning enforcement investigation. (ENF/2026/0044) and the current application relating to condition 7 regarding hard and soft landscaping at the site. (PLN/2026/0405) We confirmed this will be discussed under agenda item FC46/26.

A resident spoke about the lights not working from the Wind in the Willows park leading up to Whitehouse. We have asked the resident to contact the Clerk via email and stated we will report this issue to MKCC.

Charisa Yip sat in the public area for this meeting. Charisa is now our Community Engagement Officer, and we would like to welcome her to the Parish Council team.

FC39/26 Minutes: The minutes of the previous meeting held on Monday 16th February 2026 were approved and signed as an accurate record by the Chair.

FC40/26 March Payment Schedule: The March 2026 payment schedule was noted and approved. Cllr Eaton will approve this month's payments.

FC41/26 Income and Expenditure: The income and expenditure against budget costs up to 28th February 2026 was noted.

FC42/26 Interim Audit Report: The Interim Audit Report received from Auditing Solutions was

20/04/26

noted by Full Council. The Clerk was thanked for her hard work and diligence when working on our accounts and finances.

FC43/26 Loughton Councillor Vacancy: The Loughton Councillor Vacancy due to Richard Chappell stepping down on Thursday 26th February 2026 was noted by Full Council. This vacancy is with MKCC until Thursday 19th March 2026.

We would like to acknowledge the contribution that Richard has made to the Parish Council during his time as Councillor, and we thank him for his hard work while on the Council.

FC44/26 Finance, Staffing and Premises Committee: Cllrs Pointer and Fortune to join the Finance, Staffing and Premises committee alongside Cllrs Eaton, Lee and Tripp.

FC45/26 Cllr Eaton - apologies for two meetings: It was noted that Cllr Eaton will not be present at the April and May meetings due to other commitments. It was noted that he would like to be nominated to remain as the Vice-Chair of the Council and remain a member of the Finance, Staffing and Premises Committee and the Environment Working Group.

FC46/26 Shurgard development, Watling Street (Crownhill): The following was resolved to support residents' concerns regarding the planning breaches in this development.

- Parish Council to add comments mirroring our residents' concerns under Enforcement investigation case ENF/2026/0044 (if permitted to add comments)
- Parish Council to object to Planning Application PLN/2026/0405 – the landscaping proposals fail to screen this building from our residents homes in Great Holm.
- Parish Council to use the MKCC complaints process to highlight our concerns over this planning application detailing the following questions,

a) Why was there a lack of engagement with both us and our residents?
b) Why was our Parish Council not made aware of this application as it impacts our Parish greatly?
c) The change of colour for this building was not clear and transparent - when was this decision approved?
d) Why was a planning decision made under delegated authority?
e) Safety issues with the building process. The crane operation over a busy road, out of hours noise?
f) Condition 7 regarding hard and soft landscapes has not been adhered to and is not acceptable.

FC47/26 Complaint Received – Dog Waste Collection Vehicle:

a) It was resolved that we would request no contractor vehicle should be accessing the dog waste bins via the paths or redways. The Clerk will send an email to our Contractor to state this.
b) The Parish Council requested the Clerk gain updated quotes from other contractors and Marcus Young for future consideration at our April meeting.

FC48/26 Loughton Pavilion: To note / approve the following items

a) The re-decoration of the toilets was noted - w/c 09/03/2026.
b) It was resolved to approve the following architect quote - £4,025.00 from David Thom.

It was noted that there would be another Premises committee meeting at the start of April.

FC49/26 Planning Applications: To discuss and consider a response (if any) to the following Planning Applications.

a) **Application Number:** PLN/2026/0320 - Householder planning permission
Location: 19 GATCOMBE, GREAT HOLM, MILTON KEYNES, MK8 9EA

20/04/26

Proposal: Proposed single storey front/side and store conversion and two storey side extension
Action: No Comment

b) **Application Number:** PLN/2026/0090 - Householder planning permission
Location: 39 HUNTINGBROOKE, GREAT HOLM, MILTON KEYNES, MK8 9DF
Proposal: Erection of single storey front porch, front/side infill extension between dwelling and garage, and conversion of garage with part demolition
Action: No Comment

c) **Application Number:** PLN/2026/0211 - Householder planning permission
Location: 10 WILMIN GROVE, LOUGHTON, MILTON KEYNES, MK5 8EU
Proposal: Erection of a two storey side extension, two storey front/side infill extension between house and garage and a single storey rear extension.
Action: No Comment

d) **Application Number:** PLN/2026/0343 - Consent under Tree Preservation Orders
Location: Land adjacent to number 78 Linceslade Grove, Loughton, Milton Keynes, MK5 8BL
Proposal: To framework pollard Oak (T1) protected by Milton Keynes Council Tree Preservation Order no. PS/540/15/176
Action: Objection to be made

e) **Application Number:** PLN/2026/0173 – Householder planning permission
Location: 54 ASHPOLE FURLONG, LOUGHTON, MILTON KEYNES, MK5 8EF
Proposal: The replacement of pitched roof dormer with flat roof dormer inclusive of first floor front extension
Action: No Comment

FC50/26 Licence Application: The Padel Vault Ltd, Velocity, Unit 2 Roebuck Way, Knowlhill, Milton Keynes, MK5 8HLNew premises licence application https://elicensing.milton-keynes.gov.uk/elr/start.aspx
The above application for a premise in our area was received by Milton Keynes Licensing Authority on 09/03/2026.
Action: No Comment to be made.

FC51/26 Landscaping: To note / discuss the following items.

a) It was noted that part of the Horseshoe Walk in Great Holm has been cleared by the transformation team in the landscaping department at MKCC following our recent communication after our February meeting. The rejuvenation process will begin in the next 9-12 months by planted low lying shrubs in this area. This will be an ongoing project.
b) The following items were approved.
   - Add Whitworth Lane (Bradwell Road end) to the biodiversity trial for this year (between the path and the houses)
   - not trimming the Blackthorn on Ashpole Furlong so regularly, giving more time between cuts so it's substantial enough to blossom.

It was noted that the Loughton Landscaping walkaround report will be sent via email to all councillors after the meeting.

FC52/26 Great Holm MUGA: It was noted that we are still withholding payment totalling £55,292.71 + VAT for the Multi Use Games Area in Great Holm due to noise issues with the end panels. Wicksteed are currently resolving this issue.

20/04/26

In accordance with the Public Bodies (Admission to Meetings) Act 1960, to resolve that the public and press be excluded from the meeting for agenda item FC53/26 and on the grounds that they could involve the likely disclosure of private and confidential information.

FC53/26 Community Engagement Officer: Private and confidential was discussed.

FC54/26 External Reports: No reports received.

FC55/26 Items for the next agenda: To note that all members must notify the Clerk of any items for the agenda in accordance with the Parish Council's standing orders.

Details of Next Meeting: Monday 20th April 2026, Loughton Memorial Hall, Bradwell Road

20/04/26