To all members of Loughton & Great Holm Parish Council, you are hereby **summoned** to attend the Parish Council Meeting to be held on **Monday 20th April 2026** **7.30pm** at **Loughton Memorial Hall, Bradwell Road, Loughton**

Members of the public and press are welcome to attend.

P Milford

Paula Milford, Parish Clerk.

Agenda

FC56/26 Apologies: To receive and note apologies from members unable to attend the meeting.

FC57/26 Declarations of interest: Councilors to declare any personal or pecuniary interest they may have in respect of any items on the agenda.

FC58/26 Public participation: For any resident of the parish to raise any issue, petition, question, or concern (15 minutes or by consent of the Chair).

FC59/26 Minutes: To approve as an accurate record the minutes of the previous meeting held on Monday 16th March 2026.

FC60/26 April Payment Schedule: To note and approve the April 2026 payment schedule.

FC61/26 Income and Expenditure: To note and discuss if needed the income and expenditure against budget costs up to 31st March 2026.

FC62/26 Reserve Position: Clerk to confirm the year-end financial reserves position as at 31st March 2026 – Reserves Account - £112,276.81 Current Account - £41,343.57, TOTAL RESERVES - £153,620.38

FC63/26 Earmarking Reserves: To approve the following earmarked reserves for the 2026 – 2027 financial year as recommended by the Finance, Staffing and Premises Committee.

a) £18,000 MUGA grant from the National Lottery Community Fund
b) £37,292.71 MUGA payment. (We will receive £34,140.21 back from the Communities Foundation for this project once this payment has been made.)
c) £1,374 Allotment Underspend from the 2025 – 2026 financial year.
d) £50,000 for potential Loughton Pavilion building work.
e) Any other money to earmark

FC64/26 Fixed Asset Register: To approve the fixed asset register for the 2025-2026 financial year. Figure to be submitted in our end of year accounts and AGAR.

FC65/26 Meeting Calendar 2026 - 2027: To consider for approval the schedule of meetings for the upcoming year.

FC66/26 Annual Parish Meeting / Annual meeting of The Council: To discuss details of the upcoming annual meetings being held on Monday 19th May 2025.

FC67/26 Scouts Grant Request: To consider for approval the Great Holm and TMA Scouts grant request for £300.00

FC68/26 Shurgard development, Watling Street (Crownhill): To discuss the following items,

a) The response to our complaint to MKCC

FC69/26 Loughton Pavilion: To note / approve the following items

a) To note that the Premises Committee has taken 5 expressions of interests through to Stage 2 of the tender process. These applications best aligned with the specific questions included in the invitation document. This will be confirmed to the applicants this week.
a) To note that the football showers/changing rooms reconfiguration will be discussed further after organising a public consultation asking what our residents would like to see offered from this side of the building. This consultation will be organised by the Community Engagement Officer.

FC70/26 Dog Waste Contractor: To approve one of the following contractors to empty our dog waste bins for the next 24 months.

a) Marcus Young - £2.90 per bin
b) Tactical Group UK – £4.99 per bin
c) The Shield Group - £3.00 per bin
d) Warners of Bedford – Unable to quote due to waste site issues

FC71/26 Planning Applications: To discuss and consider a response (if any) to the following Planning Applications.

a) **Application Number:** PLN/2026/0296
Location: 114 LONDON ROAD, LOUGHTON, MILTON KEYNES, MK5 8AQ
Proposal: Proposed part single, part two storey rear extension and 1.5 storey side extension
Outcome: Dealt with under the planning delegation policy – No Comment

b) **Application Number:** PLN/2026/0613
Location: 17 CHURCH LANE, LOUGHTON, MILTON KEYNES, MK5 8AS
Proposal: Erection of single storey front extension
Deadline: 30/04/2026

c) **Application Number:** PLN/2026/0679
Location: 97 LONDON ROAD, LOUGHTON, MILTON KEYNES, MK5 8AG
Proposal: Demolition of existing conservatory and construction of replacement single storey extension and the proposed change of use from (Class C3) Dwellinghouse to (Class E) Childcare Nursery
Deadline: 28/04/2026

d) Application Number: PLN/2026/0537
Location: 2 ROEBUCK WAY, KNOWLHILL, MILTON KEYNES, MK5 8HL
Proposal: Advertisement consent for the proposed installation of post, panel and totem pole signage
Deadline: 06/05/2026

FC72/26 The Woodland Management Plan: To discuss and draft an agreed response (if applicable) to The Parks Trust Woodland Management Plan. Response to be submitted on 21st April 2026.

FC73/26 Watling Street / London Road: Clerk to update the Council on the requested replanting along Watling Street adjacent to Loughton. Council to decide next steps (if any)

FC74/26 MKCC Spraying of Pesticides: To approve or note the following items

a) To note MKCC have been spraying pesticides in March/April. To decide next steps (if any)
b) To consider giving Cllr Heinemann delegated authority to contact the Senior Landscaping Officer at MKCC.

FC75/26 Millenium Meadow: To consider for approval purchasing £200 worth of wildflower seeds for the Millenium Meadow in Loughton. To note this will need MKCC approval prior to planting.

FC76/26 Parish Competitions: To approve details of the following competitions and the winning prize for each.

a) Parish Photography Competition
b) Parish Children's Drawing Competition.

FC77/26 Summer Play/Community Sessions: To consider for approval the following summer community / play sessions during the 6-week school summer holiday.

a) **MKPA Sessions** – 1 session per week in both Loughton and Great Holm. £546 per session. Total cost = 12 sessions @ £546 = £6,552
b) **Football Sessions** – 2 hours per week in both Loughton and Great Holm. £80 per session.

Total cost 12 sessions @ £80 = £960

c) **Basketball Sessions** – 2 hours per week in Great Holm for 4 weeks in total. Total Cost £500.
d) **Adults Yoga Classes** – Aimed at adults only. 1 hour session per week. £65 per session. Total Cost 4 sessions @ £40 = £160
e) **Summer Community Event** – To host our summer community event open to everyone in the Parish on Friday 28th August 2026. To note our budget amount of £1,800 for this event.

FC78/26 Finance/Staffing and Premises Committee Meeting Minutes: To note the draft minutes from the Finance/Staffing and Premises Committee meeting held on Thursday 9th April 2026.

FC79/26 External Reports: To receive verbal reports from members attending external meetings if applicable.

FC80/26 Items for the next agenda: To note that all members must notify the Clerk of any items for the agenda in accordance with the Parish Council's standing orders.

Details of Next Meeting: Monday 18th May 2026, 7.30pm at Great Holm Community Centre, Kensington Drive