To all members of Loughton & Great Holm Parish Council, you are hereby **summoned** to attend the Parish Council Meeting to be held on **Monday 16th February 2026, 7.30pm** at **Loughton Memorial Hall, Bradwell Road.**

Members of the public and press are welcome to attend.

P Milford

Paula Milford, Parish Clerk.

Agenda

FC18/26 Apologies: To receive and note apologies from members unable to attend the meeting.

FC19/26 Declarations of interest: Councilors to declare any personal or pecuniary interest they may have in respect of any items on the agenda.

FC20/26 Councillor Vacancy–Co-Option: To consider the Loughton co-option application received, and to co-opt a new Councillor if the applicant is deemed suitable. Newly co-opted Councillor to sign the declaration of office form and join the meeting at this point.

FC21/26 Public participation: For any resident of the parish to raise any issue, petition, question, or concern (15 minutes or by consent of the Chair).

FC22/26 Minutes: To approve as an accurate record the minutes of the previous meeting held on Monday 19th January 2026.

FC23/26 February Payment Schedule: To note and approve the February 2026 payment schedule.

FC24/26 Income and Expenditure: To note and discuss if needed the income and expenditure against budget costs up to 31st January 2026.

FC25/26 Loughton Pavilion: To note / approve the following items

a) Cllrs Tripp and Lee to report on the resident feedback we have received regarding the use of Loughton Pavilion.
b) Chair of the Premises Committee to talk through the tender document for full council approval.
c) Council to approve the £1,800 cost to produce a lease for the new tenant
d) Council to approve any other immediate work that needs completing at the Pavilion.
e) Council to consider for approval the 3 architect quotes we have received to reconfigure the football showers and changing rooms into a community hall and decide next steps.
   - Quote 1: £3,985 + additional fees if applicable
   - Quote 2: 11.5% of the Contractor's Final Account Sum
   - Quote 3: £4,995 + additional fees if applicable

FC26/26 Planning Applications: To discuss and consider a response (if any) to the following Planning Applications.

a) PLN/2025/2674 - Crown reduce all round to shape by approx. 3-3.5m and crown clean dead wood of Ash (T1), crown reduce all over by approx. 3.5-4m and crown clean dead wood of Ash (T2), and crown reduce all over by approx. 2m, crown raise to 3m above ground level, and crown clean dead wood of Walnut (T3) **at** THE MANOR, 10 THE GREEN, LOUGHTON, MILTON KEYNES, MK5 8AW

Planning Application: PLN/2025/2674

b) **PLN/2025/2672** - Approval of reserved matters (appearance, landscaping, layout, scale) pursuant to outline permission ref. 22/01476/OUT for the proposed erection of a new dwelling with detached double garage **at** Land Adjacent To 29 Pitcher Lane, Loughton, Milton Keynes, MK5 8AU
Planning Application: PLN/2025/2672

c) **PLN/2026/0187** - Approval of details required by condition 17 (Tree Reports) of permission ref. 22/01476/OUT **at** Land Adjacent To 29 Pitcher Lane, Loughton, Milton Keynes, MK5 8AU
Planning Application: PLN/2026/0187

FC27/26 Policy Review: To review and approve the following updated Parish Council policies.

a) Financial Regulations
b) Risk Management Scheme

FC28/26 Allotment Survey Results: Chair to report back on the recent allotment survey sent out to all plotholders. Council to decide next steps (if any)

FC29/26 Arts on the Road: To consider for approval offering our residents a 3-week art course at a cost of £500.

FC30/26 Local Transport Plan Consultation: To discuss and approve a response (if any) to this consultation.

FC31/26 Landscaping: To discuss / note the following:

a) Clerk to update the Council on the communication received from MKCC regarding our Loughton landscaping queries. To decide next steps (if any)
b) Cllr Dyer to update the Council on the Horseshoe Walk in Great Holm. To decide next steps (if any)

FC32/26 Leys Road: To discuss the communication received regarding the new build house on Leys Road, and to decide next steps. (if any)

FC33/26 External Reports: To receive verbal reports from members attending external meetings if applicable.

FC34/26 Items for the next agenda: To note that all members must notify the Clerk of any items for the agenda in accordance with the Parish Council's standing orders.

Details of Next Meeting: Monday 16th March 2026, Great Holm Community Centre, Kensington Drive