To all members of Loughton & Great Holm Parish Council, you are hereby **summoned** to attend the Parish Council Meeting to be held on **Monday 20th October 2025, 7.30pm** at **Loughton Memorial Hall, Bradwell Road, Loughton**

Members of the public and press are welcome to attend.

P Milford

Paula Milford, Parish Clerk.

Agenda

FC160/25 Apologies: To receive and note apologies from members unable to attend the meeting.

FC161/25 Declarations of interest: Councilors to declare any personal or pecuniary interest they may have in respect of any items on the agenda.

FC162/25 Public participation: For any resident of the parish to raise any issue, petition, question, or concern (15 minutes or by consent of the Chair).

FC163/25 Minutes: To approve as an accurate record the minutes of the previous meeting held on Monday 15th September 2025

FC164/25 October Payment Schedule: To note and approve the October 2025 payment schedule.

FC165/25 Income and Expenditure: To note and discuss if needed the income and expenditure against budget costs up to 30th September 2025.

FC166/25 Shenley Leisure Centre: To resolve to nominate Cllr Dalgarno to join the Shenley Leisure Centre board of Trustees.

FC167/25 Remembrance Sunday: To confirm which Councillors will be attending the remembrance Sunday service, and poppy wreath laying at All Saints Church and Loughton Memorial Hall on Sunday 9th November 2025.

FC168/25 Bradwell Road School Parking: Cllr Dalgarno to update Council on Loughton School Parking issues. To decide next steps (if any)

FC169/25 Planning Applications: To discuss and consider a response (if any) to the following Planning Applications.

a) **PLN/2025/1686** – The erection of a single storey side extension and single storey front extension to create porch **at** 22 WESTWOOD CLOSE, GREAT HOLM, MILTON KEYNES, MK8 9EE
Dealt with under the planning delegation policy. Outcome: No Comment

b) **PLN/2025/1828** - Variation of condition 1 (Approved Plans) seeking alterations to the approved design for smaller extensions (relating to permission ref. 23/02378/HOU for the erection of a two-storey south side extension including attached 1-bed annex, two-storey front extensions including balcony, part two-storey part single storey rear extension, two-storey north side extension, part garage conversion, alterations to external elevations and fenestrations) **at** 25 Whitworth Lane, Loughton, Milton Keynes, MK5 8EB
Dealt with under the planning delegation policy. Outcome: No Comment

c) **PLN/2025/1743** - Proposed single storey front/side and store conversion and two storey side extension **at** 19 GATCOMBE, GREAT HOLM, MILTON KEYNES, MK8 9EA
https://www.be.milton-keynes.gov.uk/pr/s/detail/a0IWS0000024zF3
Dealt with under the planning delegation policy. Outcome: No Comment

d) **PLN/2025/1499** - The erection of single and two storey rear extensions and resurfacing of driveway **at** 1 LOSELEY COURT, GREAT HOLM, MILTON KEYNES, MK8 9HJ
https://www.be.milton-keynes.gov.uk/pr/s/detail/a0IQH000003VIF3

e) **PLN/2025/2023** - The reduction by approx 3m from height and 2m from sides (to previous points) of Cherry (T1), by 2m from height and 1m from sides of Apple (T2), by 1m from height and 0.5m from sides of Plum (T3, T4, T5), and by 2m from height and 1m from sides, and severing of ivy up to 2m, of Cherry Plum (T6) **at** THE STONE BARN, 4 LEYS ROAD, LOUGHTON, MILTON KEYNES, MK5 8AZ
https://www.be.milton-keynes.gov.uk/pr/s/detail/a0IWS000002Xcuz

f) **PLN/2025/2024** - The reduction in height by 3m and reduction by up to 2m from all sides of Beech Tree (T1) **at** 16B CLOVER CLOSE, LOUGHTON, MILTON KEYNES, MK5 8HA
https://www.be.milton-keynes.gov.uk/pr/s/detail/a0IWS000002Xcwb

FC170/25 MUGA Update: Clerk to update the Council on the MUGA project.

FC171/25 December Community Event: Clerk to update the Council on the December Community Event. Council to discuss any new ideas they want incorporated into this event.

FC172/25 Landscaping: To consider the following landscaping items:

a) Great Holm Walkabout: Cllr Dyer to verbally report on the landscaping walkabout with MKCC.
b) Loughton Walkabout: Cllrs Heinemann and Eaton to verbally report on the landscaping walkabout with MKCC.
c) Resident Tree Donation: To consider approving a tree donation from a resident in Loughton. What three words location: garages.coasters.rainwater. This is on Whitworth Lane. MKCC has approved this location. We would work with the resident to plant this tree at the agreed location.
d) Bug Hotel: To consider approving locating a bug hotel in our biodiversity area. This bug hotel will be built and donated by a Loughton Resident.
e) Greenhill Close Project: To consider approving £500 to plant new shrubs and trees and The Greenhill Close Playpark in Loughton.

FC173/25 Zoe Nolan Tree: To consider for approval planting a tree in recognition of Zoe's contribution to the Parish Council. To decide a budget if applicable. (subject to landowners permission)

FC174/25 Councillor Vacancy–Co-Option: To note the co-option process will take place at the November meeting on Monday 17th November 2025.

FC175/25 Loughton Pavilion Solar Battery: To consider for approval one of the following options:

a) The installation of a 3kw solar battery at Loughton pavilion – cost £5,955.60
b) The installation of a 5.8kw solar battery at Loughton Pavilion – cost £7,233.60
c) To not install a battery at Loughton Pavilion.

FC176/25 Grant Request: To consider for approval the grant request of £500 from The Christmas Day Party for the Elderly.

FC177/25 Communications Policy: To consider for approval the following policy:

a) Communications Policy

FC178/25 Statutory Consultation - Proposed 40mph speed limit on Watling Street (V4): To consider if we would like to respond to this consultation and to agree a response (if applicable.)
https://www.milton-keynes.gov.uk/consultations

FC179/25 Community Larder: To note the Parish Council will be taking over the management of the weekly Community Larder. Clerk to update the Council.

FC180/25 Great Holm Christmas Windows: To consider supporting the Great Holm Christmas Window displays organised by a Great Holm resident. Council to consider offering a £50 voucher to the "Best Dressed Window"

In accordance with the Public Bodies (Admission to Meetings) Act 1960, to resolve that the public and press be excluded from the meeting for agenda items FC181/25 and on the grounds that they could involve the likely disclosure of private and confidential information.

FC181/25 Loughton Pavilion: Private and confidential item to be discussed.

FC182/25 External Reports: To receive verbal reports from members attending external meetings if applicable.

FC183/25 Items for the next agenda: To note that all members must notify the Clerk of any items for the agenda in accordance with the Parish Council's standing orders.

Details of Next Meeting: Monday 17th November 2025, 7.30pm, Great Holm Community Centre, Kensington Drive, Great Holm