To all members of Loughton & Great Holm Parish Council, you are hereby **summoned** to attend the Parish Council Meeting to be held on **Monday 15th September 2025 at 7.30pm** at **Great Holm Community Centre, Kensington Drive, Great Holm**

Members of the public and press are welcome to attend.

P Milford

Paula Milford, Parish Clerk.

Agenda

FC143/25 Apologies: To receive and note apologies from members unable to attend the meeting.

FC144/25 Declarations of interest: Councilors to declare any personal or pecuniary interest they may have in respect of any items on the agenda.

FC145/25 Public participation: For any resident of the parish to raise any issue, petition, question, or concern (15 minutes or by consent of the Chair).

FC146/25 Minutes: To approve as an accurate record the minutes of the previous meeting held on Monday 21st July 2025

FC147/25 August / September Payment Schedules: To note and approve the August and September 2025 payment schedules.

FC148/25 Income and Expenditure: To note and discuss if needed the income and expenditure against budget costs up to 31st August 2025.

FC149/25 Current Audit Update: To note the Parish Council have received a conclusion of audit notice from PKF Littlejohn and this has been displayed on our website and all 7 of our noticeboards. No other matters were found, and we received a clear audit.

FC150/25 Policy Review and Approval: To reapprove the following Parish Council Policies:

a) Councillor Dispensations Policy
b) Member- Officer Relationships Policy
c) Biodiversity Policy

FC151/25 Business Plan and Projects for the 2026/2027 Financial Year: To consider and discuss the Parish Council's business plan for the forthcoming financial year, including the identification of potential projects, activities, and priorities to be undertaken. Members are invited to propose ideas for inclusion in the plan, taking into account community needs, available resources, and long-term objectives.

FC152/25 Planning Applications: To discuss and consider a response (if any) to the following Planning Applications.

a) **PLN/2025/1616** - Approval of details required by conditions 3 (Landscaping), 4 (Surface water drainage scheme) , 5 (PEA), 6 (BES), 7 (PEA), 8 (Bicycle Parking), 9 (EV charging points), 11 (Hard & Soft Landscaping), 12 (Sustainable construction),13 (External materials) and 17 (Tree reports) of permission ref. 22/01476/OUT **at** Land Adjacent To 29 Pitcher Lane, Loughton, Milton Keynes, MK5 8AU

https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000001uTYD
Dealt with under the planning delegation policy. Outcome: No Comment

b) **PLN/2025/1674** - Approval of reserved matters (appearance, landscaping, layout and scale) pursuant to outline permission ref. 23/02443/OUT for the Class B2 general industrial, Class B8 storage or distribution and Class E(g) commercial offices to carry out operational/administrative functions (ancillary only), research and development of products/processes (ancillary only), including mezzanine floors, yard space associated with buildings, creation of vehicular and pedestrian accesses off H8 Standing Way A421, vehicular entrance gatehouses, surface vehicle parking, decked vehicle parking, vehicle manoeuvring areas, ground remodelling works, drainage, electricity sub-stations, utilities provision, landscaping and associated works **at** Land At Elfield Park, Milton Keynes
https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000001zxll

c) **PLN/2025/1477** - Demolition of existing bungalow and outbuildings to create 2 new dwellings, a 5 bedroom detached dwelling to the front and 4 bedroom detached bungalow to the rear **at** 119 London Road, Loughton, Milton Keynes, MK5 8AG
https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lQH000003RP8f

d) **PLN/2025/1312** - Demolition and reconstruction of a front porch **at** 1 LINCESLADE GROVE, LOUGHTON, MILTON KEYNES, MK5 8DJ
https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lQH000003I9zB

e) **PLN/2025/1828** - Variation of condition 1 (Approved Plans) seeking alterations to the approved design for smaller extensions (relating to permission ref. 23/02378/HOU for the erection of a two-storey south side extension including attached 1-bed annex, two-storey front extensions including balcony, part two-storey part single storey rear extension, two-storey north side extension, part garage conversion, alterations to external elevations and fenestrations) **at** 25 Whitworth Lane, Loughton, Milton Keynes, MK5 8EB
https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000002C5ij

FC153/25 Electric bike and scooter hire schemes - Implementation of designated parking bays: To approve the designated parking areas for e-scooters and bikes in both Loughton and Great Holm. These agreed areas will then be passed over to the Senior Transport Planner at Milton Keynes City Council for further consideration, final approval and implementation.

FC154/25 Household Support Fund: Council to resolve how we will utilise the £2,000 received from Milton Keynes City Council to support our residents over the winter of 2025 – 2026.

FC155/25 Vehicle Related Anti-Social Behaviour Public Space Protection Order: Council to consider a response (if any) to the PSPO consultation survey.
https://www.milton-keynes.gov.uk/community-safety-safermk-partnership/public-space-protection-orders-pspo/car-cruising-pspo

FC156/25 Loughton Pavilion Business Rates: To note that we are now liable to pay Business rates on our area of Loughton Pavilion. The total amount payable for this financial year 2025-2026 is £1,646.70.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, to resolve that the public and press be excluded from the meeting for agenda items FC157/25 and FC158/25 on the grounds that they could involve the likely disclosure of private and confidential information.

FC157/25 Loughton Pavilion: Private and confidential item to be discussed.

FC158/25 Staff Pay Increase: Private and confidential item to be discussed.

FC159/25 Items for the next agenda: To note that all members must notify the Clerk of any items for the agenda in accordance with the Parish Council's standing orders.

Details of Next Meeting: Monday 20th October 2025, 7.30pm, Loughton Memorial Hall, Bradwel Road